

**TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT**

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: All

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING VARIOUS FIRMS TO PERFORM CONTINUING ENGINEERING SERVICES AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AGREEMENTS FOR SUCH SERVICES.

REPORT IN BRIEF: F.S.S. 287.055 defines “continuing services” as a study activity where the professional fee is less than \$50,000 or any construction project where the cost of construction is less than \$1,000,000. The Town anticipates many projects that will fall into this range over the next several years. A competitive solicitation was conducted for the following five (5) engineering disciplines: civil engineering, environmental engineering, traffic engineering, civil engineering inspections, and land surveying services. RFP documents were sent to forty-seven (47) prospective proposers. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town’s web site. The Town received sixteen (16) proposals. The selection committee reviewed proposals and heard oral presentations from the top ranked firms. The selection committee feels that an award to the top three (3) firms in each discipline will allow maximum flexibility and availability of resources to accomplish projects in the most expeditious and economical fashion. The recommendation of the top three (3) firms is listed in Attachment “A”. The initial contract is a three (3) year term with an option to extend the contract for an additional three (3) year term by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

PREVIOUS ACTIONS: Not applicable.

CONCURRENCES: The selections were made by a selection committee of eight (8) staff members.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: dependent on number of projects authorized and budget
availability

Account Name: various capital improvement accounts and operating budget
accounts

Additional Comments: Not applicable

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Selection Committee Recommendation (Attachment “A”)

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING VARIOUS FIRMS TO PERFORM CONTINUING ENGINEERING SERVICES AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AGREEMENTS FOR SUCH SERVICES.

WHEREAS, the Town has various projects that will fall within the limits of the "continuing services" category as defined by F.S.S. 287.055; and

WHEREAS, the Town solicited sealed proposals for such services; and

WHEREAS, the selection committee has selected the top three (3) firms in each discipline as the firms best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute contracts for such services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of the firms identified in Attachment "A" as the firms best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate agreements for such services and present those contracts for approval at a future meeting date. Should no agreement be reached with any of the highest ranking firms, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2 The initial contract is three (3) years with an option to extend the contract for an additional three (3) year term by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2005

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2005

MEMORANDUM

Department of Budget and Finance

To: Mayor and Town Council

From: Herb Hyman, CPPB, Procurement Manager 

Through: Bill Underwood, Budget and Finance Director

Subject: Miscellaneous Engineering Services

Date: April 5, 2005

The Town has a need for continuing engineering services contracts. It is the desire of the Town to award contracts to three (3) firms in each discipline. Florida State Statutes defines "continuing services" as any study where the cost for professional services is less than \$50,000 or any construction project where the cost of construction is less than \$1,000,000. Listed below are the selection committee's recommendation which was arrived at after reviewing proposals and hearing oral presentations from short listed firms.

Civil Engineering Services

Craven Thompson

Miller Legg

Calvin Giordano

Environmental Engineering Services

Calvin Giordano

Chen & Associates

C3TS

Traffic Engineering Services

R.J. Behar

The Corradino Group

C3TS

Civil Engineering Inspection Services

Craven Thompson

Calvin Giordano

C3TS

Land Surveying Services

Stoner & Associates

Miller Legg & Associates

McLaughlin Engineering

* * * * *

THIS PAGE
INTENTIONALLY
LEFT BLANK

* * * * *